

COMMISSION MEETING MINUTES  
March 25, 2014

The Board of Davis County Commissioners met in Room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah on March 25, 2014. Members present were Commissioner Louenda H. Downs - Chair, Commissioner P. Bret Millburn, Commissioner John Petroff, Jr., Clerk/Auditor Chief Deputy Audit/Finance Curtis Koch, Deputy Civil County Attorney Michael Kendall and Deputy Clerk/Auditor Shauna Brady.

Brian McKenzie, Davis County Elections Manager-Clerk/Auditor, led the Pledge of Allegiance. All in attendance were invited to stand and join in.

Opening of  
Request for  
Proposals for  
street rebuild in  
Val Verde

Request for Proposals for a street rebuild were opened by Curtis Koch, Clerk/Auditor Chief Deputy Audit/Finance. The following proposals were received:

	BIDDER	AMOUNT
1	Jordan Valley Construction	\$243,471.20
2	Miller Paving, Inc.	\$263,507.00
3	Bowen Construction Co.	\$244,389.00
4	ACME Construction	\$242,920.00
5	Wolff Excavating, Inc.	\$284,737.00
6	Granite Construction Co.	\$336,336.00
7	Kilgore Companies	\$297,905.00
8	Stapp Construction	\$281,185.00

Kirk Schmalz, Davis County Public Works Director, explained this project is at 4100 South & 825 West in the Val Verde area. It includes removing/replacing existing asphalt and road-base in street right-of-way; removing/replacing curb, gutter and drive approaches; installing new sidewalk on 4100 South; connecting existing and new storm drain systems, including inlet boxes and manholes; and installing new rock landscape on County right-of-way.

Commissioners  
attend Woods  
Cross City  
Council  
Meeting

Davis County Commissioners will hold a special meeting on April 1, 2014 at 6:30 p.m. in conjunction with the Woods Cross City Council Meeting located at 1555 South 800 West in Woods Cross. The commissioners will be available for the purpose of receiving information from citizens and providing a question and answer forum for discussion of Davis County matters.

Agreement  
#2014-81  
Mad Science  
performances  
for library  
summer  
reading  
program

Chris Sanford, Davis County Library Director presented agreement #2014-81 with Mad Science of Salt Lake City for seven performances to promote the summer reading program. Payable contract amount is \$1,043.00. Contract period is June 18 – July 2, 2014. Commissioner Millburn made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Mark Langston, Davis County Information Services Director, presented the following:

Agreement  
#2014-82  
BCI for use of  
Automated  
Fingerprint ID  
System at  
sheriff's office

Agreement #2014-82 with the Bureau of Criminal Investigations (BCI) for use and maintenance of the Automated Fingerprint Identification System (AFIS). BCI has been providing fingerprinting for the county for the past 20-30 years at the sheriff's office. This is going to be a new annual payable contract; however, Mark explained the new charges were built into this year's budget. This contract amount is \$6,300.00. Contract period is July 1, 2014 – June 30, 2015. Commissioner Petroff made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Amendment  
#2009-245A  
Utah  
Department of  
Corrections to

Amendment #2009-245A with the Utah Department of Corrections to provide telephone services and equipment to the Adult Probation and Parole Office of the second floor of the Work Center Building.

provide  
telephone  
services

Receivable contract amount is \$135,000.00. Contract period is June 30, 2014 – June 30, 2019. Commissioner Millburn made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Kirk Schmalz, Davis County Public Works Director, presented the following:

Agreement  
#2014-83  
Interstate  
Barricades to  
stripe Antelope  
Island  
Causeway

Agreement #2014-83 with Interstate Barricades to stripe the Antelope Island Causeway from 4500 West in Syracuse to the Marina. Payable contract amount is \$9,339.90. Commissioner Petroff made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Resolution to  
approve  
Interlocal  
Cooperation  
Agreement  
#2014-84  
between  
Centerville &  
DC for 1000  
North Drainage  
Culvert Project

Resolution to approve an Interlocal Cooperation Agreement #2014-84 between Centerville City and Davis County regarding the installation of drainage improvements for the 1000 North Drainage Culvert Project. The County agrees to provide labor and equipment to install culvert improvements. Centerville City agrees to pay engineering and pipe costs necessary for the project. Commissioner Millburn expressed appreciation for the cooperative effort between cities and counties. Centerville has been remarkable on a number of projects. Working together and stretching resources provides improvements more economically and efficiently, making it a win-win for both. Commissioner Petroff agreed and acknowledged many projects in the past and several projects currently going on. Commissioner Downs commented on the Legacy Trail, noting the Public Works Department has stepped up numerous times with equipment to clear the trail otherwise unattainable by cities. Many from Salt Lake City have expressed gratitude for making the trail accessible. Commissioner Millburn made a motion to approve the Resolution. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor. Commissioner Millburn made a motion to approve the Interlocal Cooperation Agreement. Commissioner Petroff seconded the motion. All voted aye. The documents are on file in the office of the Davis County Clerk/Auditor.

Mike Moake, Davis County Legacy Events Center presented the following:

Agreement  
#2014-85  
PTAU  
Tumbling  
Competition

Agreement #2014-85 with PTAU Tumbling Competition for rental space for a cheer and tumbling competition to be held January 15 – 17, 2015. Receivable contract amount is \$2,625.00. Commissioner Petroff made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Summary List  
#2014-86  
LEC rental  
agreements

Summary list #2014-86 of rental agreements for upcoming space rentals at Legacy Events Center. All agreements are receivables. Commissioner Millburn made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Lewis Garrett, Davis County Health Department Director, presented the following:

Agreement  
#2014-87  
Easter Seals  
senior  
community  
service  
employment  
program

Agreement #2014-87 with Easter Seals. This is a senior community service employment program where the Health Department will provide a safe and healthful work site, and orientation and training as needed for participants to engage in productive duties and tasks as assigned. There is no contract amount. Contract period is July 1, 2013 – June 30, 2014. Commissioner Millburn made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement  
#2014-88  
Questar Gas  
Rebate  
Program

Agreement #2014-88 with Questar Gas Company to be an authorized contractor for insulation, duct insulation and sealing, and air sealing for the Questar Rebate Program. There is no contract amount. Period of contract is from date of written acknowledgment to March 31, 2015. Commissioner Petroff made a motion

to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Chief Deputy Kevin Fielding, Davis County Sheriff’s Office, presented the following:

Additional  
information  
Agreement  
#2014-82

Chief Deputy Kevin Fielding elaborated on agreement #2014-82 confirming BCI is the only repository for criminal history records. He explained several years ago, the state received a DOJ grant to implement AFIS in four counties – Weber, Davis, Salt Lake and Utah. He explained fingerprinting starts the process of building an electronic data base and follows all the way through the criminal justice system.

Agreement  
#2014-89  
Davis County  
EMS  
Conference at  
DCC

Agreement #2014-89 with Davis Conference Center for rental space for the Davis County EMS (Emergency Medical Services) Conference to be held October 14-15, 2014. Payable contract amount is \$4,648.00. Commissioner Millburn made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Ratify Grant  
Application  
#2014-91 with  
UT Dept of  
Health  
FY2015 EMS

Ratify grant application #2014-91 with the Utah Department of Health/Bureau of Emergency Medical Services and Preparedness for FY2015 EMS. There is a 50% match of awarded funds. Contract period is July 1, 2014 – June 30, 2015. Commissioner Millburn made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement  
#2014-90  
UT Dept of  
Public Safety /  
Div of  
Emergency  
Mgmt for  
Special Needs  
Registry

Agreement #2014-90 with the Utah Department of Public Safety/Division of Emergency Management for the statewide memorandum of agreement for the Special Needs Registry. This registry allows people with special needs to voluntarily report their name, address, contact information and disability. Facilities may register the conditions of their clientele for purposes of enhanced emergency response planning. Period of contract is indefinite. Commissioner Millburn made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Request for  
Approval  
#2014-92  
Polling  
locations for  
2014 primary  
and general  
elections

Brian McKenzie, Davis County Elections Manager-Clerk/Auditor, presented request for approval #2014-92 of polling locations for 2014 primary and general elections for those citizens who prefer to vote at a polling location, rather than vote by mail. The locations will be in Bountiful, Centerville, Clearfield, Farmington, Kaysville, Layton and Syracuse cities. Commissioner Petroff made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement  
#2014-93  
The Data  
Center to print  
property tax  
valuation  
notices

Curtis Koch, Clerk/Auditor Chief Deputy Audit/Finance, presented agreement #2014-93 with The Data Center for printing services for property tax valuation notices. Payable contract amount is \$.15667 per notice, plus postage. Contract period is March 25, 2014 – August 1, 2016. Commissioner Millburn made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Request to sale  
surplus  
property in  
Farmington &  
execute Quit  
Claim Deed to  
Capital Reef  
Management

Tony Thompson, Davis County Planning Department, presented #2014-94 request to sale surplus property (Tax ID 08-032-0055) in Farmington and execute Quit Claim Deed to Capital Reef Management, LLC. Receivable amount is \$25,000.00 for a one-time sale. Commissioner Petroff made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement  
#2014-95  
UT Dept of  
Human  
Services  
improve drug  
court treatment

Commissioner Millburn presented agreement #2014-95 with the State of Utah, Department of Human Services for training opportunities and materials for felony drug court staff members to improve treatment services to eligible drug court clients. This is pass-through funding for Davis Behavioral Health to supplement substance abuse funding. Receivable amount is \$60,438.00. Contract period is March 1, 2014 –

Agreement  
#2014-96  
Shelley B.  
Alvord as  
Board of  
Equalization  
hearing officer

September 30, 2016. Commissioner Millburn made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Dale Peterson, Davis County Tax Administration Director, presented agreement #2014-96 with Shelley B. Alvord as a Board of Equalization hearing officer. Payable contract amount is \$37.50/hour. Contract period is March 15 – December 31, 2014. Commissioner Petroff made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Commissioner Millburn made a motion to convene as the Board of Equalization. Commissioner Petroff seconded the motion. All voted aye.

Approve  
Property Tax  
Register

Dale Peterson, Davis County Tax Administration Director, presented the Property Tax Register which reflects 8 appeals for correction and adjustment. Commissioner Millburn made a motion to approve. Commissioner Petroff seconded the motion. All voted aye.

Commissioner Millburn made a motion to reconvene Commission Meeting. Commissioner Petroff seconded the motion. All voted aye.

Approve  
Commission  
Mtg Minutes

Commissioner Millburn made a motion to approve the Commission Meeting minutes of March 28, 2014. Commissioner Petroff seconded the motion. All voted aye.

Approve  
Personnel  
Register

Commissioner Millburn made a motion to approve the personnel register. Commissioner Petroff seconded the motion. All voted aye.

Approve Check  
Registers

Check registers as prepared by the Davis County Clerk/Auditor’s Office were approved by a motion from Commissioner Millburn. Commissioner Petroff seconded the motion. All voted aye. The documents are on file in the office of the Davis County Clerk/Auditor.

Commissioner  
Comments

Commissioner Comments:

Commissioner Millburn and Commissioner Downs were available to participate in the Meals on Wheels Program delivering meals last week. Commissioner Millburn expressed appreciation for the many Meals on Wheels talented and dedicated volunteers. He noted this is a critical service for folks, not just from the aspect of providing meals, but also the personal interaction with those who are homebound.

Noting this is election time, Commissioner Millburn acknowledged a number of candidates were in attendance, welcomed them to the meeting and wished everyone well.

Commissioner Petroff commented on a meeting held with Rocky Mountain Power to annually update the county on current projects. He reflected on the great relationships the county has with organizations such as Rocky Mountain Power. Expressing appreciation, he commented that great organizations provide what we sometimes take for granted as we create jobs and a better quality of life in Davis County.

No Public Comments

Meeting adjourned.

Clerk/Audit

Chair